



### Prevention measure: COVID-19 form for visitors and businesses

Due to current developments regarding COVID-19 (SARS-CoV-2 coronavirus), visitors and staff of organizations/businesses who require access to the Federal Ministry for Economic Cooperation and Development (BMZ) have to fill in the present form.

**Mandatory information (required in case we are notified of an infection)**

- Last name:	
- First name:	
- Address:	
- Mobile phone:	
- E-mail:	
- Name of your organization, authority or business / Visitors' tour attended by you:	
- Name of person who has invited you:	
- Division/unit that this person belongs to:	
- Entered BMZ premises at _____ [time]	- Left BMZ premises at _____ [time]

Did you have any symptoms such as fever, cough, shortness of breath, fatigue, sore throat, loss of smell or taste during the last 7- 10 days, and/or have you been in close contact with infected persons?  If so, we hope you will understand that we currently cannot allow you to enter the BMZ premises.	<input type="checkbox"/> No  <input type="checkbox"/> Yes
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**I hereby confirm that the above information is correct and complete.**

**I undertake to wear an FFP2 mask when entering the BMZ building and during my stay in the building.**

\_\_\_\_\_  
Place, date, visitor's signature

Privacy notice:

The collection and processing of the information requested in this document is necessary in order to protect the health of the data subject or of another natural person (subsection (d) of section (1) of Article 6 of the General Data Protection Regulation). The information will be deleted immediately after the end of the period for which it is kept for the above purpose (4 weeks).

Internal notice: *Das ausgefüllte und unterschriebene Formular bitte ans Hauptbüro Bonn oder Berlin versenden.*